

# Best Practices

## IN RESEARCH PROGRAM MANAGEMENT & LEADERSHIP

### 2021-2022 Class Schedule & Syllabus

Thursdays, 4:00 pm – 5:30 pm

[Register here](#)

#### **Session #1—Managing Meetings**

November 18, 2021

- Course expectations, introductions, lecture on managing meetings
- Facilitators: Pam Lein, Nick Kenyon & Gene Crumley

#### **Session #2—Managing Communication 1**

December 16, 2021

- Homework review, lecture on managing communications: diagnostics
- Facilitator: Gene Crumley

#### **Session #3—Managing Communication 2**

January 20, 2022

- Lecture on first aid remedies, more advanced therapies & prophylactics
- Facilitator: Gene Crumley

#### **Session #4—Managing Conflict**

February 17, 2022

- Lecture on the real work of leadership: managing conflict
- Facilitator: Gene Crumley

#### **Session #5—Budgeting**

February 24, 2022

- Lecture on setting up and managing research budgets
- Facilitators: Pam Lein & Nick Kenyon

#### **Session #6—Leadership Styles**

March 10, 2022

- Lecture on leadership styles, instructions for case presentations
- Facilitator: Gene Crumley

#### **Session #7—Case Presentations**

April 14, 2022

- Facilitator: Gene Crumley

#### **Session #8—Regulatory Compliance**

April 28, 2022

- Lecture on what regulatory compliance is and why it's important
- Facilitators: Pam Lein & Nick Kenyon

#### **Session #9—Case Presentations**

May 12, 2022

- Facilitator: Gene Crumley

Deadline to sign up is October 15, 2021. All meeting locations TBD. Visit our website for updates.

